

Special Events			
Event	Position	Description	Date and Time
TO BE ANNOUNCED			

Short Term			
COMMUNITY NEEDS	Children's Summer Camp helpers	- assist in all aspects of the children's camp for refugees and low-income families - work as a team under the supervision of the camp coordinator	from July 21 to August 1 (9am-4pm Monday-Friday)
Event Support Volunteer Team		If you would like to join us to volunteer on our events, join our team of event support volunteers. You will be contacted when we need volunteers for events throughout the year!	To be scheduled

Long Term			
Area	Position	Description	Date and Time
COMMUNITY CLASSROOM	Instructor	Are you interested in teaching a community class (online or in-Centre)? Share your knowledge with adults and/or children; subjects may include French, English, music (instruments), tutoring for elementary students, cooking, languages, arts, crafts, martial art sports and more.	To be scheduled
COMMUNITY OUTREACH	Amateur instrumentalist or instrumental musician	To play instrument at our cafe area for an hour with at least 3 months commitment	Weekday from 11:30-12:30 pm or 12:00-1:00 pm
HEALTH SERVICES	Health Services Administrator	Passionate in serving community especially in health services area. Work at Health Services receptionist to welcome clients, book appointments, answer client inquiries, room set up and any other administrative support as required. Cantonese and English speaking preferred.	Alternate Wednesday 3pm-7pm Every Thursday 10am-2pm or 1pm-5pm Every Friday 10am-2pm
OPERATIONS	Facility Support	To support the upkeep and repair of plumbing, electrical, and other building systems. Ideal candidates will have professional licenses, such as a plumber or electrician	Flexible
	Receptionist	As the point of contact for our guests, your friendly and outgoing attitude along with strong listening skills are a must. Welcome guests and clients. Answer phone and client inquiries. Provide administrative support and data entry.	Monday to Saturday shifts Flexible hours
	Facility Fire Safety Planner	Ensures the safety of the community center's staff, visitors, and facilities by assisting with fire prevention, safety inspections, and emergency preparedness. This role involves supporting fire safety initiatives, and helping to maintain a safe environment for all. Fire safety background required	To be scheduled
SPORTS	Pickleball Drop ins	Set up and take down nets Ensure all participants are rotating on and off the courts	Weekdays day time
THRIFT STORE	Sales & Store Support	Provide excellent customer service in a retail store setting. Includes sorting and organizing inventory and stocks. Knowledge of name brands or interest in fashion is preferred. Commitment to work on regular basis. Ability to speak Cantonese is a must.	Wed or Thurs or Fri 12-4pm
YOUTH SERVICES Community Night - Drop-in program with sports, hang out space, homework room, and followed by more activities.	Big Brothers and Sisters for Youth	Mingling with neighbourhood high school students during dinner or board game time, you will get to know them and their biggest challenges and needs. The youths are benefited from having someone to talk to and gaining more perspectives on their difficulties.	Sept - June Thursday 5:30 – 8pm
	Chef	This role is to cook hot meals for 20+ high school students. Many of them are newcomers and apart from their parents, and they don't always have homemade food at home.	Sept - June Thursday 3:30 - 6pm
	Mini-workshop instructor for Youth	We hope to expose the teens to different kinds of interests and experiences, so we often run different mini-workshops during the program. This role is to conduct an one-hour workshop on a topic you are good at e.g. art and craft, musical instrument, enhancing Word/Excel/PPT skill sets etc.	Sept - June Thursdays, 6- 8 pm
YOUTH SERVICES (aged 14-18)	Coach: 40 Hours and Beyond	This role is to coach grades 9 -12 students on their volunteer projects. Adults with Music, Social Media, Media, Enviro Care or any kind of healthy hobbies are welcome. By facilitating the students to conduct a community project, the coaches help the teens explore who they are, improve their skill sets and get involved in teamwork. 40 Hours and Beyond is a volunteering program for high schoolers to understand who they are, improve skill sets, be involved in team work and explore the topics related to the community they are living in.	3-month commitment in Feb – May or/and Oct – Dec each year Wednesdays 5:30 - 6:30pm
	Tutor (Free tutoring in ESL, Maths & Sciences)	This role is to tutor Grade 9 -12 students on Math or Science or ESL subjects, or provide insights and share personal experience which benefit their career path finding.	Saturday mornings (Sep - Jun) 11am - 12:30pm
YOUNG ADULT SERVICES (Aged 19-29)	Coach	On-line meeting with young adults who ask for talking with you after reading your bio posted on 105 Gibson Career Pathway Series website. This role is to help young adults who are new graduates or in career path finding to gain more perspectives on their search. Career Pathway Series is a program where HR specialists and professionals in different industries help young adults on resume and cover letter critique, mock interviews, or career guidance in an one-hour session.	Maximum 3 one-hour sessions per 4-month-term)
	Workshop Speaker	If you have any career-related topics that you would like to share with young people, let us know and we may arrange a session for you to share your experience or expertise!	1 to 1.5 hour workshop