

## **Job Description**

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| <b>Job title</b>  | <b>Youth Recreational and Leisure Activities Program Coordinator<br/>(Canada Summer Jobs / 25 hours per week)</b> |
| <b>Reports to</b> | <b>Youth Services Manager</b>   |

## **About 105 Gibson Centre**

[105 Gibson Centre](#) is a faith-based community care centre, established by the [Toronto Christian Community Church](#) (TCCC) in 2013. Striving towards equity, belonging and wholeness, our vision is to be good neighbours who provide hope in God, transforming people by building an inclusive, caring and engaged community together with local partners. Our mission is to serve the local and those in need, and to share with them the compassion and hope of Jesus (Luke 4:18, Micah 6:8).

## **Position Description**

\$17.20 per hour, 25 hours per week, total of 12 weeks. Start date: June 2, 2025.

### **A. Youth Programs**

1. Planning and organizing activities or outing for different youth groups
2. Scheduling events
3. Preparing program materials
4. Recruiting volunteers
5. Promotion for the event
6. Completing related admin work

### **B. Youth Summer Camp**

1. Planning activities / content
2. Inviting speakers / activity leaders
3. Preparing camp materials
4. Managing the logistic of the camp
5. Recruiting volunteers
6. Promotion for the event

This position is funded by the Government of Canada - Canada Summer Jobs program.

To apply for this job, you must:

- Be aged between 15 and 30 years old on the start date of the job;
- Have a valid Social Insurance Number (SIN); and

- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada.

International students and other temporary residents of Canada are not eligible.

### **Application**

Interested candidates are asked to submit a detailed resume outlining their qualifications and experience to:

Human Resources  
105 Gibson Centre  
105 Gibson Drive, Markham, L3R3K7  
Email: [hradmin@105gibson.com](mailto:hradmin@105gibson.com)

**Deadline for applications: May 31, 2025**

We thank all applicants, however, only those considered for an interview will be contacted.