



Job posting for 105 Gibson Centre

About 105 Gibson Centre

Situated at 105 Gibson Drive in Markham, 105 Gibson Centre is a 47,000-square-foot Christian centre. Our mission is to serve the locals and those in need, and to share with them the compassion and hope of Jesus. We provide relevant and diversified social services, such as youth and older adults programs, community education, food bank, cultural and recreational activities. 105 Gibson Centre also partners with various local organizations to provide comprehensive tailor-made services to the community. 105 Gibson Centre opened in Oct 2013 and runs for around 80 hours a week. We have captured 50,000 visits through rental and programs and 7,000 individuals have registered in our programs or services.

We are looking for a candidate for the following post immediately:

Web Designer (Contract Position, 20 hours/ month)

We are looking for a passionate and innovative individual who is a digital expert and love to serve the community. As the web designer in 105 Gibson Centre, you will be responsible for managing our digital channel such as www.105gibson.com and several social media platforms including Facebook/Instagram, Twitter, and Google Ads. This position reports to the Business Development Manager.

This position is responsible for but not limited to:

- Create, design, develop, edit and launch the commination campaigns in our social and digital channels
- Regularly manage, update and maintain the visibility with new content in these channels
- Improve the infrastructure of these channels
- Provides technical support and design advice
- Provide report summary of the performance in each channels
- Additional duties as required

Skills / Qualifications:

- Bachelor degree in digital media and/or equivalent
- Experience Required: 2+ years with solid web design experience
- Proficient in: Wordpress, HTML and social media

- Highly creative and willing to contribute to team discussions, collaboration and design direction
- Ability to work independently yet be a very strong communicator
- Detail oriented
- Excellent critical thinking, problem-solving, and analytic skills
- Strong multitasking skills and be able to work under tight deadlines
- Strong organizational and communication skills, both oral and written
- Strong passion for design and a portfolio required
- Experience in serving Christian Organization
- Language prefer – English and Cantonese

Interested candidates are asked to submit a detailed resume outlining their qualifications and experience to:

Human Resources

105 Gibson Centre

105 Gibson Drive, Markham, L3R3K7

Email: HR@105gibson.com

Webpage: 105gibson.com

Deadline for applications: July 10, 2020

We thank all applicants, however, only those considered for an interview will be contacted.